

**INDIVIDUAL APPLICATION FOR CONTRACTOR BADGE OFFICIAL BUSINESS ON WESTOVER ARB MA**

**PRIVACY ACT STATEMENT**

**AUTHORITY:** 10 U.S.C. 8012; 44 U.S.C. 3101 and EO 9397

**PRINCIPAL PURPOSE:** Preliminary background check for an individual contractor badge for entry onto installation.

**ROUTINE USES:** Provide information to assist in completing a background check of those contractor employees requiring access to Westover ARB.

This information will not be released outside of the DoD

**DISCLOSURE:** Disclosure is voluntary. Failure to provide requested information could result in restriction or non-access to Westover ARB.

**PRINT AND ENSURE THAT DATA IS LEGIBLE AND COMPLETE**

<b>LAST NAME / SUFFIX</b>	<b>FIRST NAME:</b>	<b>MIDDLE NAME:</b>	<b>DOB: DD/MM/YYYY</b>	<b>HEIGHT:</b>	<b>WEIGHT:</b>
			<b>PHONE NUMBER</b>	<b>EYES:</b>	<b>HAIR:</b>

<b>SOCIAL SECURITY NUMBER:</b>	<b>PERMANENT INS A#</b>	<b>CARD EXPIRES:</b>
<b>MASS SOCIAL SECURITY NUMBER</b>	<b>RESIDENCE (GREEN) CARD STATE OF ISSUE:</b>	<b>COUNTRY OF BIRTH:</b>

<b>HOME ADDRESS: STREET NUMBER / CITY / TOWN / STATE OR PROVINCE / ZIP CODE OR COUNTRY CODE:</b>	<b>PASSPORT NUMBER:</b>	<b>EXPIRES:</b>

<b>DRIVER'S LICENSE NUMBER:</b>	<b>STATE OF ISSUE:</b>	<b>EXPIRES:</b>	<b>ARE YOU AN UNITED STATES CITIZEN?</b>
			YES NO

**MASSACHUSETTS RESIDENT FOR LAST SEVEN YEARS (Check one)**

YES NO

**IF "NO" TO ABOVE, LIST STATE(S) OF RESIDENCE FOR THE LAST SEVEN YEARS IN THE BOXES BELOW**

1)	2)	3)

**A NATIONAL BACKGROUND CHECK IS REQUIRED, UNLESS THE PERSON HAS A MILITARY ID (Check one)**

ACTIVE     
  RESERVIST     
  GUARDSMAN     
  RETIREE     
  DEPENDENT

<b>BASE SPONSOR NAME:</b>	<b>COMPANY NAME:</b>	<b>WORK LOCATION ON BASE:</b>
<b>BASE SPONSOR #</b>	<b>TYPE OF WORK:</b>	

**DAYS OF THE WEEK AND HOURS REQUESTING AUTHORIZATION TO ENTER WESTOVER ARB FOR BUSINESS PURPOSES ONLY (Mark all that apply)**

Monday     
  Tuesday     
  Wednesday     
  Thursday     
  Friday     
  Saturday     
  Sunday

<b>ENTRY HOUR:</b>	<b>DEPARTURE HOUR:</b>

I AUTHORIZE THE USE OF AND RELEASE OF MY PERSONAL INFORMATION TO WESTOVER ARB MA TO ACCOMPLISH PRELIMINARY CRIMINAL BACKGROUND CHECKS TO DETERMINE ESCORTED OR UNESCORTED ACCESS TO WESTOVER ARB IN CONNECTION WITH PROPOSED OFFICIAL BUSINESS. CONTRACTOR ACCESS BADGES ARE GOVERNMENT PROPERTY AND I UNDERSTAND THAT I WILL BE HELD ACCOUNTABLE FOR THEM.

<b>SIGNATURE OF EMPLOYEE</b>	<b>DATE</b>

**DO NOT WRITE BELOW THIS LINE - GOVERNMENT USE ONLY**

<b>BACKGROUND CHECK DATE COMPLETED:</b>	<b>CARD ISSUE DATE:</b>
<b>DATA ENTERED ON EAL:</b>	
<b>FPCON LEVEL (Circle one)</b>	<b>EXPIRATION DATE:</b>
NORMAL    ALPHA    BRAVO    CHARLIE    DELTA	
<b>ESCORT REQUIRED (Circle one)</b>	<b>SPONSORING ORG:</b>
YES    NO	
	<b>SPONSOR ORG POC:</b>
	<b>SPONSOR ORG PHONE:</b>

<b>RENEWAL:</b>	YES	NO	<b>BADGE #####</b>